



Remote Learning 2020/21

In September 2020, all our classes returned to full-time education following the Covid 19 closure in March. Although we hope that the majority of our children will now have an uninterrupted experience, there is the possibility that an individual child, a class bubble, or indeed the whole school, will need to self-isolate for a period of time. We have therefore put in place a plan for remote learning so that all children can continue with their education. The person leading the school's remote learning response is the headteacher, Laura Cornish.

This meets the expectations set out in the DfE guidance 'Remote Education Support' (<https://www.gov.uk/guidance/remote-education-during-coronavirus-covid-19>) and 'Restricting attendance during the national lockdown: schools' (https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/952443/210114_School_national_restrictions_guidance_FINAL_14012021.pdf).

The school will use the Microsoft Teams and Tapestry (for EYFS) to set home learning. The 'Learning at Home' tab on the school website will include key information on remote learning in the case of absence due to Covid 19. (<https://charmouth.dorset.sch.uk/learning-at-home/>)

If a child does not have access to a device (such as a computer, laptop or tablet) and/or the internet, the school will do all it can to support children's learning, such as by loaning a DfE issued laptop or providing paper copies. Parents are asked to make the school aware of any barriers to accessing remote learning.

This document provides an overview of remote learning. When you log onto Microsoft Teams and select your class team, you will see the daily curriculum expectations for your class set by the class teacher. It will provide learning across the curriculum and daily expectations.

We recognise that this document is preparing for a range of different scenarios, therefore, some flexibility in approach may be required. This document will be reviewed and updated according to changes in guidance and feedback from staff, parents and pupils.

Scenario	Information
Teacher isolating	Teachers who are well but isolating will teach the majority of sessions live via Teams with a member of staff in the classroom to support children. Verbal feedback will be given during the session and the present member of staff will feedback to the class teacher any key observations.
Individual child/ren isolating	English, Maths and wider curriculum learning will be uploaded by 9am on the day of learning which mirrors the learning taking place that day in school. Feedback on submitted work will be a minimum of once a week for work submitted by 3:30 on Friday afternoon.
Closure of class	Learning will be uploaded to the assignments tab of Teams for children in years 1 to 6 to access the learning for the class for each day. Activities will be shared on Tapestry for EYFS. Feedback on submitted work will be a minimum of once a week for work submitted by 3:30 on Friday afternoon.

Learning Overview

	DETAIL
EARLY YEARS (Nursery)	Tapestry will be used to keep in touch and share learning ideas, with a weekly set of ideas around a theme. A short film will be shared from a staff member, such as a story time, at least once per week. Photos and parental comments can be shared via Tapestry.
EARLY YEARS (Reception)	In addition to above, Reception children will have access to activities linked to phonics, maths, English and the wider curriculum through the week. Longer support videos may need to be accessed via Microsoft Teams. also be able to access Microsoft Teams.

Years 1-6	DETAIL
MATHS	<p>Maths Curriculum Each day, children will be able to access daily maths learning linked to our maths curriculum, Essential Maths. Learning, including pre recorded inputs (by the class teacher, White Rose Maths or National Oak Academy), will be set via the assignments tab on Teams.</p> <p>Times Table Rock Stars and Doodle Maths Additional tasks may also be set on these interactive learning sites which we subscribe to for part of their lesson or for their Early Morning Maths tasks.</p>
ENGLISH	<p>English Curriculum Each day, children will be able to access daily English learning linked to our English teaching strategy, Talk for Writing. Learning will be set via the assignments tab on Teams.</p> <p>Reading Children should read every day. They will have a reading book or may read their own book from home. Tasks may also be set on Reading Eggs. An additional reading comprehension task may be set each week, this may link to the main English curriculum learning.</p> <p>Phonics Daily phonics activities will be shared for children learning or securing their phonics. This may be a link to an interactive game, fun task or a pre recorded session on Microsoft Teams. There will be occasions when tasks are repeated to support consolidation.</p> <p>Spelling Tasks on spelling patterns will be set each week with direction to linked activities on DoodleSpell, Reading Eggs or another resource.</p>
OTHER SUBJECTS	<p>Tasks linked to the wider curriculum set each day via Microsoft Teams for children to complete through the week. As far as possible, these will follow the curriculums we follow in school and may link to additional resources such as BBC Bite Size or the Oak National Academy to support this work.</p>

Completed Work

Assignments completed in Microsoft Teams can be submitted to the class teacher directly on Teams or by adding a photograph of the work. Other tasks or additional work can be submitted via Teams or by emailing the class email address. Feedback will vary from acknowledgement to more detailed notes on how to improve. Alternatively, work that children complete on paper should be kept safe and returned to school when safe to do so.

Contact with pupils/ parents

Parents are able to contact the school office via telephone or the school office email address for general enquiries. Additionally, teachers can be contacted via Teams or emailed via the class email addresses (on the learning at home page of the website) A response will be provided as quickly as possible but can be expected within 3 working days. Parents are reminded to respect teacher's wellbeing with the frequency and timing of communication.

Where there is absence for a significant period of time for an individual, a weekly telephone call will take place to discuss home learning and provide support if needed. If whole classes are isolating from the school, regular Team meetings will be scheduled to ensure that staff and children are able to maintain relationships. Individual meetings will not usually take place; if they do to support learning, a note of this will be made via CPOMS. Pupils and families identified as vulnerable will be contacted by the ELSA on a regular, usually weekly basis and support offered as necessary. Staff may contact families to maintain contact, particularly if it appears that a child is not engaging with the set work.

Safeguarding

Please refer to Safeguarding and Child Protection Policy and Covid Addendum available via the school website (<https://charmouth.dorset.sch.uk/policies/>). Concerns will continue to be logged and monitored. Live sessions will be recorded or include more than one member of staff.

Data protection and Sharing Personal Data

Staff members are unlikely to need to collect and/or share personal data. However, if it does become necessary, all data collection will be compliant with GDPR guidelines using GDPR compliant school systems (eg Teams and CPOMS). When accessing personal data, all staff members will only use their official school accounts. Should a member of staff need to use their own mobile phone, they will change settings to ensure that their number is private and will delete the call history to ensure pupil phone numbers are not stored.

Keeping devices secure

All staff will take appropriate steps to ensure their devices remain secure. Computers should be locked if left inactive for a period of time. Operating systems must be up to date.

Monitoring arrangements

This policy will be reviewed regularly and particularly as a result of feedback from staff and pupils and their families or changes to national guidance. Teaching staff are members of each class team to support and monitor and the headteacher is a member of every team.